

EWYL Fellows Mentors Schedule

Tuesday July 5

Activity	Time	Materials
Welcome, Introductions	8:30-9:00	
<p>Overview of expectations:</p> <ol style="list-style-type: none"> 1. Collaboration with and mentoring of 2 EWYL Graduate mentees on a PDA-related student project 2. Attend Mentor training July 5 and 6 and All Fellows Institute and Project Planning July 7 and 8. 3. Plan collaborative project between 3 classrooms that: <ol style="list-style-type: none"> a. Utilizes your Palm or iPod b. Allows for a shared multimedia product that all three classes (students) collaboratively create c. Meets your (shared) vision and standards d. Involves student:student collaboration between your classes e. Utilizes online tools such as Think.com, goggle.net, etc. f. Sign up for a Think.com account for your classroom g. Uses Builders in My eCoach to create your project plan and collaborate with your partners h. Uses Tapped In and/or My eCoach for real time remote collaboration 4. Complete the Collaborative student project by April 1, 2006 and submit it to the CA Media and Multimedia Festival AND submit it next fall to the Rambus/KCI Innovation Award 5. Participate in 2 follow up face-to-face meetings with team at KCI (dates to be determined) 6. Take Foothill College <i>LINC ePortfolio, Online Collaboration Tools or Global Project-based Learning online class</i> during <i>Summer or Fall Quarters 2005</i> as part of this program 7. Take a Foothill College <i>LINC PDA class</i> during <i>Fall Quarter 2005</i> as part of this program 8. Actively promote technology integration in your school/district 9. Respond to email, <i>My eCoach</i> postings, surveys & information requests 10. Stay connected via <i>My eCoach</i> 11. Attend one follow up session at the KCI (date to be determined) <p>Consider applying to help teach EWYL Institute</p>	9:00-9:30	Binder, Expectations Section

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<p>Share your background and expertise</p> <ol style="list-style-type: none"> 1. Experience teaching adult learners 2. Experience with mentoring/coaching 3. What can we teach each other? 4. What can we teach the entire team? 5. What do you want to learn from each other? 6. What do you know about mentoring/coaching? 7. What do you know about adult learners? 	9:30-10	
<p>Adult Learners Preparing for Thursday and Friday</p>	10:00-10:15	Mentor Section of Binder Adult Learners Preferences
<p>Break</p>	10:15-10:25	
<p>My eCoach</p>	10:25-12:00	Online Tools Section of Binder
<p>Lunch</p>	12:00-12:30	
<p>Other Online Collaboration Tools</p> <ol style="list-style-type: none"> a. Blogger b. Trackstar c. Think.com d. Tapped In e. Gaggle.net f. Other ideas 	12:30-2:30	Online Tools Section of Binder
<p>Coaching Models—(Peer Coaching Information)</p>	2:30-3:00	Binder: Mentoring/Coaching Section
<p>Homework: Jig Saw online articles My eCoach discussion</p> <p>Read one of these articles. In the My eCoach discussion on Peer Coaching explain what you learned from the article. How did this information compare to what you already knew about peer coaching. How can you use this information as you work with your team? Respond to someone who read the other article. Add any information you can from the article you read that will help extend that person’s understanding of peer coaching.</p> <ol style="list-style-type: none"> 1. Coaching Staff for Integrating Technology 2. Peer Coaching: An Effective Staff Development Model for Educators of Linguistically and Culturally Diverse Students 	3:00-3-30	http://www.ncrtec.org/pd/llwt/coach/tips.htm http://www.ncele.gwu.edu/pubs/directions/03.htm

Wednesday July 6

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<p>Finish Homework: Jig Saw online articles My eCoach discussion</p> <p>Read one of these articles. In the My eCoach discussion on Peer Coaching explain what you learned from the article. How did this information compare to what you already knew about peer coaching. How can you use this information as you work with your team?</p> <p>Respond to someone who read the other article. Add any information you can from the article you read that will help extend that person's understanding of peer coaching.</p> <ol style="list-style-type: none"> 3. Coaching Staff for Integrating Technology 4. Peer Coaching: An Effective Staff Development Model for Educators of Linguistically and Culturally Diverse Students 	8:30-9:00	<p>http://www.ncrtec.org/pd/llwt/coach/tips.htm</p> <p>http://www.ncela.gwu.edu/pubs/directions/03.htm</p>
<p>Communication skills:</p> <ol style="list-style-type: none"> 1. Read the Art of Communication by Hal Warfield: http://www.selfgrowth.com/articles/Warfield1.html <ol style="list-style-type: none"> a. Which kind of communicator are you? 2. Take the Listening Skills Self Evaluation: http://www.adv-leadership-grp.com/programs/evaluations/listening.htm <ol style="list-style-type: none"> a. Compare your responses to the feedback you got. How does this compare? What did you learn? How will you use this as you work with your team? 	9:00-9:45	<p>http://www.selfgrowth.com/articles/Warfield1.html</p> <p>http://www.adv-leadership-grp.com/programs/evaluations/listening.htm</p>
Break	9:45-9:55	
<p>Communications Skills continued:</p> <p>Each Mentor will read two of the following online articles.</p> <p>Person 1</p> <p>Introduction to Communication Skills</p> <ul style="list-style-type: none"> - Why You Must Get Your Message Across <p>Communicating in Your Organization</p> <ul style="list-style-type: none"> - Optimize Workplace Communication <p>Person 2</p> <p>Better Public Speaking</p> <ul style="list-style-type: none"> - Ensure Your Words Are <i>Always</i> Understood <p>Writing Skills</p> <ul style="list-style-type: none"> - Before You Write It Down, Know This <p><i>Continued on next page</i></p>	9:55-11:00	<p>http://www.mindtools.com/page8.html</p> <p>Chart paper or computer or paper on document camera</p>

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<p>Person 3 Effective Email - Communicate Clearly in the Technology Age Running Productive Meetings</p> <p>Person 4 Win-Win Negotiation Speaking to an Audience - Communicate Complex Ideas Successfully</p> <p>Person 5 Active Listening - Hear What People Are Really Saying Presentation Planning Checklist</p> <p>Person 6 Communicating Internationally - Cross-Culture Communication Made Easy Guest Article: Ten Tips for Effective Email - by Ellen Dowling PhD</p> <p><i>Summarize what you have learned and share this with the group.</i></p> <p><i>How can we use what we've learned (communication skills and online tools) to set up effective communication with our teams, between the mentors, between our students, between the teams and the KCI?</i></p>		
<p>Trust building:</p> <ol style="list-style-type: none"> 1. Read Building Teamwork and the Importance of Trust in a Business Environment: http://edis.ifas.ufl.edu/HR018 2. Although this article is directed toward business, rethink the information in terms of education and in terms of working with your project teams. 3. As a group lets define: <ol style="list-style-type: none"> a. What is trust? b. What behavioral traits do people need in order to develop trust? c. What steps can be taken to create a trustworthy environment for your project team? 	11:00- 12:00	http://edis.ifas.ufl.edu/HR018 Chart paper or computer or paper on document camera
Lunch	12:00-12:30	

Activity	Time	Materials
Mentoring Coaching Language Discussion (Jig Saw)	12:30- 1:15	http://www.phptr.com/articles/article.asp?p=29730&seqNum=2&rl=1 http://www.uwosh.edu/mentoring/faculty/language.html http://www.familyiq.com/news/CommunicationSkills.asp

Activity	Time	Materials
<p>Shared learning outcomes</p> <p>Thinking Points for working with your team</p> <p>What will each classroom do independently?</p> <p>What will you all do together?</p>	<p>1:15-2:00</p>	<p>Backwards Planning Model: http://www.garlic.com/~lullah/gpbl/topic4/t4bckwr2.html</p> <p>Goals and Objectives: http://www.garlic.com/~lullah/gpbl/topic4/t4goals.html</p> <p>Hutchings and Stanley Model: http://www.garlic.com/~lullah/gpbl/topic4/t4hutchi.html</p> <p>Collaborative Water Pollution Project: http://www.garlic.com/~lullah/brazilus/water.html</p> <p>Sizzling Science: http://www.tech-time.org/</p> <p>Amazing Aquatic Adventures: http://my-ecoach.com/online/teacherguide.php?projectid=3611 (Server)</p> <p>Student Supported Curriculum Activities: http://my-ecoach.com/online/teacherguide.php?projectid=3538</p> <p>Rush Ranch: http://www.geolit.org/rushranch/</p> <p>Coyote Valley: Yesterday, Today & Tomorrow (KCI Server)</p>
<p>Break</p>	<p>2:00-2:10</p>	
<p>About your teammates</p> <p>Contacting your team</p>	<p>2:10-2:30</p>	<p>Information on teammates from their applications</p>
<p>Organizing for working with your team</p> <p>Developing mentoring and coaching plan(s)</p> <p>Planning for Mentor's role in Fellows training (Thursday and Friday, & beyond)</p>	<p>2:30-3:00</p>	

Activity	Time	Materials
<p>Action research project (using My eCoach Blog)</p> <ol style="list-style-type: none"> 1. What you did 2. How you set it up 3. What worked, what didn't work 4. Student learning outcomes 5. Would you do another multi-classroom collaborative project? 6. Why or why not? 7. What would you do the same next time? 8. What would you do differently next time? 9. Advise for those doing multi-classroom, collaborative projects 	3:00-3:20	http://www.my-ecoach.com
<p>Follow Up meetings</p> <ol style="list-style-type: none"> 1. Mentors-1 face to face 2. Mentors –online (discussions, chats, blogs) 3. 2 face to face team meetings 4. Team online <p>What is your role: how will you organize, communicate, work with your team to assure that all team members contribute to and complete their part of the project?</p>	3:20-3:30	